

State Agency Template
Community Eligibility Provision (CEP) Annual Notification of Schools

State agency:

- Instructions:**
- In **columns 1-6** , enter the LEA ID, LEA name, school ID, school name, and the identified student percentage (ISP) or proxy ISP.
 - An “X” will appear in the appropriate column between **columns 7-8**. There should only be one “X” in columns 7-8.
 - Place an “X” in **column 9** if the school in column 4 is currently participating in CEP.
 - Place an “I” in **column 10** if the school in column 4 is participating in CEP as an individual site.
 - Place a “G” in **column 11** if the school in column 4 is participating in CEP as part of a CEP grouping of schools.
 - Place a “D” in **column 12** if the school in column 4 is participating in CEP as part of a district-wide adoption of CEP.
 - Place an “X” in **column 13** if the school in column 4 is eligible for a Grace Year.
 - Complete **column 14** for all near-eligible, eligible, and participating CEP schools.
 - Provide additional comments or clarifications in **column 15**.
 - Submit completed template to cepnnotification@fns.usda.gov by **DATE** to publish the list of school receiving CEP eligibility notices on your website. This information will be linked to FNS’ CEP web site.

				FOR THE ISP, ONLY USE COLUMN 5 <u>OR</u> 6		COLUMNS 7 & 8 AUTOMATICALLY POPULATE (Only One Column Should Be Marked per School)			FOR PARTICIPATING CEP SCHOOLS ONLY (Only Mark One)				FOR NEAR-ELIGIBLE, ELIGIBLE, AND PARTICIPATING CEP SCHOOLS ONLY	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
LEA ID	LEA Name	School ID	School Name	Identified Student Percentage (ISP)	Proxy Identified Student Percentage (ISP)	Eligible to Participate	Near Eligible to Participate	Currently Participating	Participating as an Individual Site	Participating as part of a Group of Schools	Participating as Part of an Entire District	Participating in Year 4 and Eligible for a Grace Year	Student Enrollment in Near-Eligible, Eligible, and Participating CEP Schools	Comments
LEA ID, as reported on the FNS-742, for the LEA entered in column 2. All LEAs included in the tab "LEA wide Notification Report" should be listed in this column.	Enter the LEA name, as reported on the FNS-742, for the school in column 4. All LEAs included in the tab "LEA wide Notification Report" should be listed in this column.	Enter the school ID for the school in column 4.	Enter the school name for all schools in all LEAs with at least one CEP-eligible school. All schools in the LEAs provided in the 'LEA wide Notification Report' tab should be listed.	Enter the school-level ISP as of April 1, 2016. ISP = # of identified students divided by total enrollment. Enter the ISP as a percentage rounded to two decimals. Ex: 62.50% DO NOT INCLUDE THE 1.6 MULTIPLIER An ISP greater than 100.00% will result in an error and the cells will be highlighted red until corrected.	If the actual ISP is unavailable, enter the proxy ISP, as of April 1, 2016. Proxy ISP = # of directly certified students with SNAP divided by total enrollment. Refer to column 5 for additional instructions. If using column 5 for the ISP, leave this column blank. Entering the ISP in both columns 5 and 6 will result in an error response.	An "X" will appear in this column if the school in column 4 is eligible to participate in CEP. (ISP in column 5 or 6 is >=40%)	An "X" will appear in this column if the school in column 4 is nearly eligible to participate in CEP. (ISP in column 5 or 6 is >=30% and <40%)	Place an "X" in this column if the school in column 4 is currently participating in CEP. Note: The "X" is <u>not</u> case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until corrected.	Place an "I" in this column if the school in column 4 is currently participating in CEP as an individual site. Note: The "I" is <u>not</u> case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until corrected.	Place a "G" in this column if the school in column 4 is currently participating in CEP as part of a group of schools. Mark this column using G1, G2, G3, etc. to distinguish between CEP groupings, if applicable. Note: The "G" is <u>not</u> case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until corrected.	Place a "D" in this column if the school in column 4 is currently participating in CEP as part of a district-wide adoption of CEP. Use column 11 for any school in an LEA that is participating in CEP in all schools but are participating as part of a group of schools. Note: The "D" is <u>not</u> case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until corrected.	Place an "X" in this column if the school in column 4 is currently participating in the 4th year of the participation and is eligible for a Grace Year. (ISP>=30% and <40%.) Note: The "X" is <u>not</u> case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until corrected.	If the school in column 4 is currently participating in CEP, eligible to participate or near-eligible to participate (there is an "X" in column 7, 8 or 9), enter the total # of students enrolled at the school (denominator of ISP). A yellow cell in this column indicates missing enrollment data. Enter the school-level total enrollment to clear the cell color.	
3005	Minnewauken Public	5741	Minnewauken Public	63.12		X		X			D		276	
30116	Oberon Public School	6226	Oberon Public School	77.23		X		X			D		49	
3029	Warwick Public School	9219	Warwick Public School	62.5		X		X			D		256	
3030	Four Winds	2903	Four Winds Elementary	69.63		X		X			D		530	
3030	Four Winds	2910	Four Winds High School	69.63		X		X			D		127	
8900	United Tribes Technical College	8830	Theodore Jamerson Elementary	85.23		X		X			D		119	
13037	Twin Buttes School	8582	Twin Buttes School	75.67		X		X			D		35	
18127	Emerado Public	2362	Emerado Public	46.07		X		X			D		114	
40001	Dunseith Public Schools	1968	Dunseith Elementary	55.53		X		X			D		252	
40001	Dunseith Public Schools	1966	Dunseith High School	55.53		X		X			D		247	
40003	St John Public	8152	St John Public	59.41		X		X			D		402	
40007	Belcourt Public Schools	8461	Tiny Turtles Preschool	60.59		X		X			D		40	
40007	Belcourt Public Schools	8565	Turtle Mountain Elementary	60.59		X		X			D		815	
40007	Belcourt Public Schools	8566	Turtle Mountain Middle School	60.59		X		X			D		351	
40007	Belcourt Public Schools	8567	Turtle Mountain High School	60.59		X		X			D		471	
40409	Ojibwa Indian School	8120	Ojibwa Indian School	74.37		X		X			D		259	
40410	St Ann's Catholic School	8119	St Ann's Catholic School	60		X		X			D		39	
40900	Dunseith Day Elementary School	1970	Dunseith Day Elementary School	63.38		X		X			D		251	
43003	Solen Public Schools	1278	Cannonball Elementary	89.88		X		X			D		105	
43003	Solen Public Schools	8036	Solen High School	89.88		X		X			D		69	
43004	Fort Yates Public School	2921	Fort Yates Public School	59.76		X		X			D		198	